

The Manager,  
**ST PETERS ACAD GOVINDPUR CHAYAL SADAR ALLAHABAD**  
**NEW BUILDING BEHIND POWER HOUSE,332 GOVINDPUR CHAYAL SADAR**  
**UTTAR PRADESH,PRAYAGRAJ, 211004**  
 (M: 0532-2541747)

**SUBJECT: -Extension of General Affiliation up to Senior Secondary Level .**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2132935
School No	70078
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites. i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school is required to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

**“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.**

*Mohd. Athar Kalam*

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

PRINCIPAL  
 ST. PETERS ACADEMY  
 GOVINDPUR, Prayagraj

ENROLMENT TABLE

*[Signature]*  
 MANAGER  
 St. Peter's Academy  
 Govindpur, Allahabad

A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
<p>The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.</p>				
<p>The number of sections and students shall be restricted as per the actual facilities in the school.</p>				
<p>For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet</p>				

**Important Notes :**

Mohd. Athar Kalam

PRINCIPAL  
ST. PETERS ACADEMY  
Govindpur, Prayagraj

*This is an electronically generated document. It does not need any signature.*

*To verify the authenticity of the document , please visit*

*(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

MANAGER  
St. Peter's Academy  
Govindpur, Allahabad

ENROLMENT TABLE



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संघटन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



REGD./ SPEED POST

No. CBSE/Aff./SS-00972-1920/(2132935)/2020/1567743

Dated: 2/03/2020

THE MANAGER,  
ST. PETERS ACADEMY,  
NEW BUILDING,  
BEHIND POWER HOUSE, GOVINDPUR,  
PRAYAGRAJ, UTTAR PRADESH- 211004.

Sub: Up gradation to Senior Secondary level- regarding.

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below:

Affiliation No.	2132935
Affiliated for	Senior Secondary School Examination
Category	Up gradation to Senior Secondary level.
Period of provisional affiliation	01.04.2019 to 31.03.2022
Year and Month From which admission can be taken in Class-XI	01 April, 2019
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2021
<b>SUBJECTS ALLOWED:</b>	
Languages	English, Hindi
Elective Subjects	Mathematics, Physics, Chemistry, Biology, Accounts, Economics, Business Studies, History, Geography, Political science, Sociology, Psychology, Computer Science, Informatics and Physical Education.

The facilities reported at the time of last inspection:


SN	Detail	Nos	Size
1	Area of school campus	--	7865sqmtrs.
2	Built up area	--	830.30sqmtrs.
3	Area of play ground	--	200 Ft X 60 Ft
4	Composite Science Lab	01	41 x 20 sq. ft.
5	Mathematics Lab	01	30 x 20 sq. ft.
6	Computer Lab	01	25 x 35 sq. ft.
7	Biology Lab	01	41 x 20 sq. ft.
8	Chemistry Lab	01	41 x 20 sq. ft.
9	Physics Lab	01	41 x 20 sq. ft.
11	Library	01	50 X 34sq. ft.
10	Class rooms	31	Size between 500 to 900 sq. ft.
12	Vacant room	--	--
13	Other room	--	--

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books published by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.
3. The schools affiliated newly for Middle Class Syllabus and Secondary Level affiliation must submit their information through Online Affiliated School Information System (OASIS) within 90 days from the receipt of this grant letter. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in).

Contd.../-

Mohd. Athar Kalam  
PRINCIPAL  
ST. PETERS ACADEMY  
Govindpur, Prayagraj

  
MANAGER  
St. Peter's Academy  
Govindpur, Allahabad

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.

The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.

6. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
7. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
8. The school will also abide itself by the conditions of recognition/affiliation already prescribed by the State Government concerned.
9. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The optimum number of students in a section of a class should not be more than 40. Number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
10. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
11. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
13. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
14. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
15. Teachers are to be educated to avoid Corporal Punishment. Referrule no. 44.1 (d & e)
16. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights Persons with Disabilities Act 2016'.
17. Health, sanitation and fire safety should be adequately equipped in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
18. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997. Refer rule no. 10.9.
19. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. No capitation fee or voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.

Mohd. Athar Kalam

PRINCIPAL  
ST. PETERS ACADEMY  
Govindpur, Prayagraj

MANAGER  
St. Peter's Academy  
Govindpur, Allahabad

Contd.../-



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
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The school should not use the facilities available for commercialization:-

- (a) As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
- (b) As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.

21. Admission to the school is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
22. School shall not prepare any student/ start classes for any other Board except CBSE from their CBSE affiliated school building/ premises.
23. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
24. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
25. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, Service Contract will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
26. Pay and allowances to staff should be revised from time to time to bring it at par with that of to State Government. Further, Salary and service conditions of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
- (a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
- (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
27. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.
28. School infrastructure and teachers should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts.
29. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
30. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013.
31. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility.
32. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.
33. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
34. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
35. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
36. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises without approval of board. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.

Mohd. Athar Kalam

MANAGER  
St. Peter's Academy  
Govindpur, Allahabad

MANAGER  
St. Peter's Academy  
Govindpur, Allahabad

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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-4-

The school is required to follow the safety guidelines as issued by the Board vide Circular No- 5/2018 regarding "Safety of Children in schools".

5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV.

39. The school shall apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic](http://www.cbseaff.nic) with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
40. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII is started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
41. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
42. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
43. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves regarding the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
44. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
45. The school is required to renew all mandatory Safety Certificated from time to time.
46. The school is required to upload a commencement certificate as per appendix VIII of the existing Affiliation Bye laws, within 3 months through the online link provided for the purpose, furnishing details of compliance (s) made in response to the condition(s) in the grant letter.
47. "The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances."
48. The number of sections of the school shall be restricted upto 31 as per the number of class rooms reported by the Inspection Committee & relevant norms of affiliation bye laws and shall not be increased by the school without specific approval of the Board.
49. The Regional Office is requested to allot the school number and create new email id of school (SchoolNumber@cbseshiksha.in), this will be used for all online activities and official communication with the Board. For example, if school number is 99999, then email ID will be 99999@cbseshiksha.in. Password for first time login for new email ID will be shared on schools old mail ID/Mobile number of Principal. This email ID will be used for communications with CBSE only. Do not use this email ID with other people or organisations. This email ID is not to be printed on the school letter head to avoid its circular in the public. If there is change of Principal, proper handing over of this email ID be done between outgoing and incoming Principal. All the examination related work and all CBSE related correspondence will be done on this email ID only. Schools are requested to complete the process and use the email ID as per above instructions.

DEPUTY SECRETARY (AFF)

No. CBSE/Aff./SS-00972-1920/(2132935)/2020

Copy to:-

1. The Principal, St. Peters Academy, New Building, Behind Power House, Govindpur, Prayagraj, Uttar Pradesh-211004.
2. The Director (IT), C.B.S.E, Preet Vihar, Delhi alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.
3. The Regional Officer, 35 B, Civil Station, M.G. Marg, Civil Lines, Prayagraj -211001, Uttar Pradesh with a request to allot school number and password for online registration of candidates to the school at the earliest.
4. The Research Officer (Tech.), AMC Unit, CBSE, HQ, Delhi.

Mohd. Athar Kalam

St. Peter's Academy  
Govindpur, Allahabad

MANAGER

St. Peter's Academy  
Govindpur, Allahabad

DEPUTY SECRETARY (AFF)



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
CENTRAL BOARD OF SECONDARY EDUCATION  
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REGD./ SPEED POST

No. CBSE/Aff./SS-00972-1920/(2132935)/2020/1567743)

Dated: 2/03/2020

THE MANAGER,  
ST. PETERS ACADEMY,  
NEW BUILDING,  
BEHIND POWER HOUSE, GOVINDPUR,  
PRAYAGRAJ, UTTAR PRADESH- 211004.

Sub: Up gradation to Senior Secondary level- regarding.

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below:

Affiliation No.	2132935
Affiliated for	Senior Secondary School Examination
Category	Up gradation to Senior Secondary level.
Period of provisional affiliation	01.04.2019 to 31.03.2022
Year and Month From which admission can be taken in Class-XI	01 April, 2019
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2021
<b>SUBJECTS ALLOWED:</b>	
Languages	English, Hindi
Elective Subjects	Mathematics, Physics, Chemistry, Biology, Accounts, Economics, Business Studies, History, Geography, Political science, Sociology, Psychology, Computer Science, Informatics and Physical Education.

The facilities reported at the time of last inspection:

SN	Detail	Nos	Size
1	Area of school campus	--	7865sqmtrs.
2	Built up area	--	830.30sqmtrs.
3	Area of play ground	--	200 Ft X 60 Ft
4	Composite Science Lab	01	41 x 20 sq. ft.
5	Mathematics Lab	01	30 x 20 sq. ft.
6	Computer Lab	01	25 x 35 sq. ft.
7	Biology Lab	01	41 x 20 sq. ft.
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9	Physics Lab	01	41 x 20 sq. ft.
11	Library	01	50 X 34sq. ft.
10	Class rooms	31	Size between 500 to 900 sq. ft.
12	Vacant room	--	--
13	Other room	--	--

The above sanction is subject to fulfillment of following conditions:-

- 1 The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books published by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- 2 The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.
- 3 The schools affiliated newly for Middle Class Syllabus and Secondary Level affiliation must submit their information through Online Affiliated School Information System (OASIS) within 90 days from the receipt of this grant letter. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in).

Contd.../-

Mohd. Athar Kalam

PRINCIPAL  
St. Peter's Academy  
Govindpur, Prayagraj

MANAGER  
St. Peter's Academy  
Govindpur, Allahabad




केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव ससाधन विकास भंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)

-2-

- 4 The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- 5 The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
- 6 School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
- 7 The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
- 8 The school will also abide itself by the conditions of recognition/affiliation already prescribed by the State Government concerned.
- 9 The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The optimum number of students in a section of a class should not be more than 40. Number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
- 10 The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
- 11 The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
- 12 As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
- 13 The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
- 14 The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilet with washing facilities for boys and girls separately in proportion to the number of students.
- 15 Teachers are to be educated to avoid Corporal Punishment. Referrule no. 44.1 (d & e)
- 16 As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights Persons with Disabilities Act 2016'.
- 17 Health, sanitation and fire safety should be adequately equipped in accordance with rule no. 3.3 (vii), rule 3.5 and rule 23.11.
- 18 The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.606-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997. Refer rule no. 10.9.
19. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. No capitation fee or voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.

Contd.../-

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